

Angelica Town Board Meeting Minutes June 10, 2019

Angelica Town Board

Meeting Minutes

June 10, 2019

Opening

The regular meeting of the Angelica Town Board was called to order at 7:10 pm on June 10, 2019 in Angelica, NY at the Grange Meeting Room at 55 Park Circle by Robert Jones.

Present: Robert Jones, Supervisor
John "Skip" Hecker, Councilman
Girard Kelly, Councilman
Don Case, Councilman
Elwyn Gordon, Councilman

Recording Secretary: Sharon Presutti, Town Clerk

Absent: none

Others Present: Kevin "Fred" Demick, Highway Superintendent; Community members,
Rick Abbott, Dog Control Officer

The Pledge of Allegiance was said.

Approval of Minutes of Previous Minutes:

Minutes of the May 13, 2019 regular board meeting were distributed. There were no corrections, deletions or additions noted. A motion was made by Elwyn Gordon to approve, seconded by Girard Kelly.

Elwyn Gordon	Aye
Skip Hecker	Aye
Robert Jones	Aye
Girard Kelly	Aye
Don Case	Aye

Abstract Approvals:

General expenditures - \$16640.74

A motion was made by Donald Case and seconded by Girard Kelly to approve payment.

Elwyn Gordon	Aye
Skip Hecker	Aye
Robert Jones	Aye
Girard Kelly	Aye
Don Case	Aye

Highway expenditures - \$13291.02

A motion was made by Girard Kelly and seconded by Elwyn Gordon to approve payment.

Elwyn Gordon	Aye
Skip Hecker	Aye
Robert Jones	Aye
Girard Kelly	Aye
Don Case	Aye

Angelica Town Board Meeting Minutes June 10, 2019

Budget Sheets and Supervisor's Reports:

Robert Jones read and distributed the Budget Sheet's and Supervisor's reports for period ending May 31, 2019.

Girard Kelly motioned to accept these reports seconded by Donald Case.

Elwyn Gordon	Aye
Skip Hecker	Aye
Robert Jones	Aye
Girard Kelly	Aye
Don Case	Aye

Financial Reports:

Robert Jones distributed the NYCLASS Summary Statement for May 2019 noting: Balance \$2,625,646.17, YTD Interest \$21,094.68, monthly interest \$5097.80 and Average Interest Rate of 2.29%.

Town Business Review:

Town Clerk's Reports:

The complete Town Clerk's monthly reports were distributed by the Town Clerk.

Dogs - \$64.00

Decals - \$7.45

Certified Copies - \$

Cemetery Lot Sales - \$

Marriage License - \$35.00

Burials - \$275.00

Memorial Bases - \$

Town Justice Report:

May 2019 Town Justice report was distributed, along with the complete report in councilman's packets.

\$13930.00 fines and fees were collected for May. Robert Jones noted to the councilman to complete the monthly checklist for Review of Justice Court Records and to hang on to those.

Dog Control:

Rick Abbott reported that he had two calls for lost dogs, one complaint for dog in neighbors yard, one dog struck and killed, one dog found and recovered, and several notices of non-renewed licenses served.

Angelica Town Board Meeting Minutes June 10, 2019

Assessor/Real Property Report:

Robert Jones distributed a resolution to reappoint Russell J. Heslin as Assessor for the Town of Angelica.

Elwyn Gordon motioned to approve the following **Resolution 06-1-19** seconded by Skip Hecker.

to Reappoint Russell J. Heslin as Assessor for the Town of Angelica.

Whereas, the Town of Angelica at the regular Town Board Meeting held on June 10, 2019 agreed to the reappointment of Russell J. Heslin as the Assessor for the Town of Angelica.

Whereas, the term of appointment is a period of six years in accordance with Real Property Tax Law 310 and will commence on the 1st day of October 2019 and continue through the 30th day of September 2025.

Elwyn Gordon Aye

Skip Hecker Aye

Robert Jones Aye

Girard Kelly Aye

Donald Case Aye

Robert Jones distributed to the Board members a copy of the letter from NYS Department of Taxation and Finance regarding 2018 Cyclical Aid Certification for the Town of Angelica. The Town of Angelica will be receiving \$3085.11 for the reappraisal on the 2018 assessment roll.

Code Enforcement: no report given

Highway:

Robert Jones distributed the 284 form which is an agreement to spend Town Highway funds. This is a little late this year due to the fact that Hyland has been talking to us about repaving the first part of Peacock Hill Road. The agreement was passed around and signed by the Supervisor and all Councilmen.

Cemetery: Tracy Cassidy gave a report on her work at the Until the Day Dawn Cemetery. She reported that she has digital records of all of the index cards and maps, she has entered all of this information into a database. The database was complete until she started taking pictures of all of the cemetery markers (headstones). She noted that there are markers in the cemetery that are not in any of our records. She will now reformat the database and update it as she is doing a walkthrough of the cemetery. She showed the Board the lists she is working from so they could see the changes she will be making after walking through one section. She reported that she have give the Town Clerk the database but that she can't actually use it until she completes the walkthroughs. She reported that Sam Lewis has retired, he was our contact for the GIS system. She will get in touch with the new person regarding this. Tracy suggested to the Board that they have row markers installed in every section noting the section and row location, this should help in locating exact spots of where a burial should take place. Tracy is also working with the Town Clerk on Tuesday evenings now going through files located in that office. The Town Board thanked Tracy for her work.

Highway: Robert Jones reported that we had a high bid of \$820.00 on Auctions International for the 15 year old auxiliary generator, does the Board wish to sell it for that amount? It was noted that we get the full \$820, the buyer pays the auction fees. Robert Jones motioned that we sell it, seconded by Donald Case.

Elwyn Gordon Aye

Skip Hecker Aye

Robert Jones Aye

Girard Kelly Aye

Donald Case Aye

Angelica Town Board Meeting Minutes June 10, 2019

Employee hire - Kevin Demick reported that he has picked an employee to fill the position created by retirement of an employee. It is his understanding that the Town Board wishes to discuss hiring wages. The position that was open was an HMEO position, that was filled with an MEO, Jeremy Morton which opened his MEO position, the base rate for this position would be \$18.30 per hour. The new employee would start at \$17.80 for his probation period of 6 months. There was discussion regarding rates, health insurance costs, number of employees, employee contributions towards health insurance, the need for a rate policy and the need to discuss these issues for the next budget. The ad for the job was out for two weeks, Kevin received 5 applicants. Robert Jones motioned to pay the new employee \$17.80 per hour with a 50 cent increase after his 6 month probation seconded by Skip Hecker.

Elwyn Gordon	Nay
Skip Hecker	Aye
Robert Jones	Aye
Girard Kelly	Nay
Donald Case	Aye

Hyland:

Robert Jones distributed the first quarter report for 2019 from the Antea Group along with the DEC monitoring report for April and May 2019.

Miscellaneous:

Town Hall Project Bids - Robert Jones reported that he and the Deputy Supervisor opened the bids today for the Town Hall Project. There was one bid received, he noted this was published exactly as it should have been. The bid received was from the R. E. Kelley Company from Bowmansville, NY in the amount of \$259,557.00 plus an additional \$17,165 for 2 coats of waterproofing on 100% of the facade. Girard Kelly motioned to accept this bid seconded by Skip Hecker.

Elwyn Gordon	Aye
Skip Hecker	Aye
Robert Jones	Aye
Girard Kelly	Aye
Donald Case	Aye

Robert Jones will notify R.E. Kelley tomorrow by letter.

DEC/Chamberlain Land Purchase - Robert Jones noted that he either emailed or hand delivered the DEC's answers to the questions brought up at the last Board meeting. He asked if there were any further questions regarding this. Girard Kelly's concern is with the State's ability to reclassify this area and exempt the property from taxes. As stated by the DEC this rarely happens and the DEC would not support this. He would like it clarified that the state pays the taxes forever. Girard motioned to support the following resolution seconded by Skip Hecker:

Resolution 06-2-19 This resolution is to support the creation of a State Forest in the Town of Angelica on the Robert Chamberlain property.

Elwyn Gordon	Aye
Skip Hecker	Aye
Robert Jones	Aye
Girard Kelly	Aye

Angelica Town Board Meeting Minutes June 10, 2019

Donald Case Aye

Robert Jones will notify the DEC by letter of this approval.

Waterfront Revitalization Effort - Kier Dirlam, Director of Planning for Allegany County, gave a power point presentation on the Local Waterfront Revitalization Program. The Village of Wellsville, URMC at Jones Memorial Hospital, and several other communities along the Genesee River in Allegany County have formed a partnership to apply for funding to develop a Local Waterfront Revitalization Program (LWRP). The LWRP is administered by the New York State Department of State with funding through Consolidated Funding Application. With this funding, a comprehensive waterfront plan will be created to guide a sustainable future for the Genesee River corridor and ensure an integrated vision to leverage the waterfront for recreation and tourism thereby increasing the likelihood of future project funding. The Village of Wellsville has agreed to be the administrator and the applicant for this funding. Applications are due by the end of July. They are looking for, from each Town involved, \$5000.00 to write the plan and a letter of support, this can be spread out over two fiscal years, \$2500.00 each, because it is an 18-month project. They are trying to make the Genesee River, from Pennsylvania to Letchworth, a more vibrant outdoor space that people will not only want to visit but want to live here. They will be going out and asking community members what they could imagine down by the river. This project could take 20 years to complete. Debbie McDonnell, County Administrator, spoke about LWRP's that she has worked on. She suggests that the Board not limit their vision to the river but to expand it to what can be improved downtown, these can be included in the plan. This could stimulate economic growth. The money from the Villages and Towns is not due until the grant is received. After some discussion regarding this Girard Kelly motioned to approve the following resolution, seconded by Elwyn Gordon.

Elwyn Gordon Aye
Skip Hecker Aye
Robert Jones Aye
Girard Kelly Aye
Donald Case Aye

Resolution 06-3-19 Whereas, the Town of Angelica, located on the Genesee River in Allegany County, is interested in maintaining and improving its waterfront assets in order to increase its quality of life, promote tourism, and preserve its resources and character; and

Whereas, the Village of Wellsville is agreeable to be a lead agency, and is leading an effort to submit a Consolidated Funding Application of New York State's Regional Economic Development Councils to secure grant dollars for that purpose; now therefore

Be it resolved that the Town of Angelica hereby expresses its general support for an LWRP and

Be it further resolved that the Town of Angelica gives its consent to the Village of Wellsville to act on its behalf to apply for a grant from the New York State Department of State Local Waterfront Revitalization Program to perform and LWRP. If we receive the grant we are prepared to support the grant application with the 25% match which will be in the form of in-kind and cash of approximately \$5000.00 over 2 years.

Employee handbook draft - Bob Jones would like approval to send a draft of the Employee Handbook to the attorneys, let them go through it and add, delete, make comments to make sure we are in compliance. When this comes back from the attorneys it will come to the Board for review. Robert Jones was unsure as to how much this will cost. Robert Jones will find out how much this will cost for the attorneys to do this. This will be further discussed at the next meeting.

Angelica Town Board Meeting Minutes June 10, 2019

Health Insurance Policy Options for employees - Robert Jones distributed some health insurance options for the Town's employees. After some discussion Girard Kelly made a motion for the following resolution seconded by Elwyn Gordon.

Elwyn Gordon	Aye
Skip Hecker	Aye
Robert Jones	Aye
Girard Kelly	Aye
Donald Case	Aye

Resolution 06-4-19 The Town of Angelica Town Board hereby establishes that any current or future employee wishing to be added to the Town's Health Insurance Plan will be required to pay 20% of the total cost of that plan. The Town will pay 80% of the total cost. This policy has no effect on employees currently on the Town's Health Insurance Plan.

Facilities use - Robert Jones distributed the application for use of Town facilities and facilities use requirements for the Town Park. He would like permission to sign the agreement with the Angelica Farmer's Market, manager Jeannette Russell. The winters farmers market dates have been removed. Skip Hecker asked about the date conflict with Civil War Weekend, it was decided that the two entities need to work it out together. Elwyn Gordon made a motion to accept the facilities use form and the Park use requirements and to sign the agreement with the Farmers Market seconded by Girard Kelly.

Elwyn Gordon	Aye
Skip Hecker	Aye
Robert Jones	Aye
Girard Kelly	Aye
Donald Case	Aye

Town Hall work - inside/upstairs - Ed France has begun the work on this.

Approve use of the Grange - Robert Jones asked for permission for use of the Grange for a wedding on 8/18/19, Paige Timberlake. Girard Kelly motioned to approve, seconded by Skip Hecker.

Elwyn Gordon	Aye
Skip Hecker	Aye
Robert Jones	Aye
Girard Kelly	Aye
Donald Case	Aye

Other items - Robert Jones has a certified copy of the Allegany County Resolution in support of the sale of the Chamberlain property to the State for a State Forest. He also has a letter from the Board of Elections, they will be accessing this building again, there is an issue with the sidewalk by the ramp that needs to be repaired. There was an issue during the school vote with the lock set, a new lock set has been purchased, Robert Jones will distribute keys.

Other concerns - Skip Hecker asked Kevin Demick if the picnic tables could be put up in the Park. Kevin Demick will get that done.

Robert Jones announced that on June 20 at 7:00 pm there will be a Special Board Meeting for Attorney/Client discussion at the Grange.

Angelica Town Board Meeting Minutes June 10, 2019

Mike Healy thanked the entire Town Board for their service to their community and to the County.

With there being no further questions or comments Robert Jones motioned to adjourn the meeting at 8:55.

Respectfully submitted,

Sharon Presutti
Town Clerk